

VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT
Statutory Instruments

Revised Edition
showing the law as at 30 June 2013

This is a revised edition of the law, prepared by the Law Revision Commissioner under the authority of the Law Revision Act 2014.

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S.I. 1/2014

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IMMIGRATION AND PASSPORT (VISA EXEMPTION) ORDER 35
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IMMIGRATION AND PASSPORT REGULATIONS

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IMMIGRATION AND PASSPORT REGULATIONS – SECTION 45

(S.I. 1/2014)

Commencement

[ ]

Short title

1. These Regulations may be cited as the Immigration and Passport Regulations.

Interpretation

2. (1) In these Regulations, unless the context otherwise requires—

"Act" means the Immigration and Passport Act, and any words or expressions defined in section 2 of the Act shall bear the same meaning in these Regulations;

"certificate" means a certificate that a person belongs to the Virgin Islands granted under section 16 of the Act or a certificate of residence granted under section 18 of the Act;

"entry permit" means a permit to enter the Virgin Islands issued under section 31 of the Act;

"immigration deposit" means a cash deposit made with the Chief Immigration Officer as surety *in lieu* of any bond required or made under section 31(2)*(e)* of the Act;

"leave to land" means the grant by an immigration officer of leave to land to any person under section 23 of the Act;

"Schedule" means one of the Schedules to these Regulations; and

"temporary visitor" means a person entering the Virgin Islands for a period not exceeding one month and who has in his or her possession either a ticket or some other means of travelling to some other country which he or she will be able to enter.

(2) Undesirable persons shall include the persons enumerated in Schedule 4.

Applications for entry permit

3. (1) Every application for an entry permit shall be made to an immigration officer in Form 1 in Schedule 1 and the immigration officer on receipt of the same shall forthwith forward the application to the Chief Immigration Officer.

(2) Every applicant for an entry permit shall attach to his or her application 2 prints of a recent full face photograph of himself or herself not more than 3 inches long and 3 inches wide, nor less than 2 inches long and 2 inches wide, verified by his or her signature on the reverse thereof.

(3) A temporary visitor need not apply for an entry permit as the grant of leave to land by an immigration officer to a temporary visitor shall be sufficient.

Grant of entry permits

4. (1) Subject to any general or special directions given by the Governor, the Chief Immigration Officer may issue an entry permit to persons (other than temporary visitors)

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wishing to enter the Virgin Islands, and such permits shall be valid for such period as shall be stated therein.

(2) An entry permit under this Regulation for the purpose of seeking to be engaged in gainful occupation shall not be valid for a period exceeding 30 days.

(3) The Chief Immigration Officer may, subject to the general or special directions of the Governor, at any subsequent time extend the validity of an entry permit except a permit to seek employment for such further period as shall be endorsed thereon.

(4) Every entry permit shall have affixed to the face thereof one copy of the photographic print submitted with the application.

(5) The form of the entry permit is set out in Form 2*(a)*, 2*(b)* or 2*(c)* of Schedule 1.

Employment of holders of entry permits

5. (1) It shall be a condition of every entry permit that the holder thereof shall not, without the permission of the Minister of Labour, engage in gainful occupation.

(2) Any holder of an entry permit who contravenes the conditions of such permit shall be guilty of an offence and is liable on summary conviction to a penalty not exceeding $200 or 6 months imprisonment and the Chief Immigration Officer may forthwith upon the conviction of such holder cancel such entry permit.

Duty of employer

6. (1) Whenever an entry permit shall have been endorsed with a condition permitting the holder thereof to seek employment in a gainful occupation and the holder thereafter obtains employment, it shall be the duty of—

(a) the employer if he or she is a person then resident in the Virgin Islands; or

(b) the principal officer, manager, or director of the employer resident within the Virgin Islands if the employer is a company registered in the Virgin Islands; or

(c) the principal manager, servant or other representative in the Virgin Islands of the employer if then resident outside the Virgin Islands,

to inform the Chief Immigration Officer in writing within 30 days that such permit holder has obtained employment with that employer.

(2) Any person who fails to comply with the requirements of this section commits an offence and is liable on summary conviction before a Magistrate to a fine not exceeding $300.

Duty of employee

7. (1) Whenever an entry permit shall be endorsed with a condition permitting the holder thereof to seek to be employed in gainful occupation and the holder thereafter obtains employment by an employer, it shall be the duty of the holder, before taking up such employment to present his or her entry permit to the Chief Immigration Officer for cancellation.

(2) The permit shall be deemed to have been cancelled with effect from the expiration of that period of 30 days, but without prejudice to the power of the Chief

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Immigration Officer to issue a further entry permit under the provisions of Regulation 4 of these Regulations.

(3) The holder of an entry permit who fails to comply with the requirements of this regulation commits an offence and is liable on summary conviction to a fine not exceeding $120.

Application for certificate that a person belongs to the Virgin Islands

8. (1) Every application for a certificate that a person belongs to the Virgin Islands shall be in Form 3 in Schedule 1 and the application shall be made to the Chief Immigration Officer.

(2) The Chief Immigration Officer shall on receipt of any such application forward the same to the Board and the Board shall consider the application and forward it to the Cabinet with their observations thereon for the consideration of the Governor.

(3) Every certificate granted by the Cabinet to a person that belongs to the Virgin Islands shall be in Form 4 in Schedule 1 and shall be signed by the Chief Immigration Officer on behalf of the Cabinet.

Cancellation of certificates

9. Where any certificate that a person belongs to the Virgin Islands has ceased to be valid or has been revoked by order of the Cabinet under section 17 of the Act, the Chief Immigration Officer shall require the holder thereof, if then in the Territory, to deliver up the same for cancellation and shall upon receipt of the certificate cancel the same by writing across the face thereof the word "cancelled".

Application for certificate of residence

10. (1) Every application for a certificate of residence shall be in Form V in Schedule 1 and shall be made to the Chief Immigration Officer.

(2) The Chief Immigration Officer shall on receipt of any such application forward the same to the Board and the Board shall consider the application and return it to the Chief Immigration Officer with their observations thereon for the consideration of the Cabinet.

(3) Every certificate of residence granted by the Cabinet shall be in Form VI in Schedule 1 and shall be signed by the Chief Immigration Officer.

Inclusion of family on certificate

11. (1) A holder of a certificate of residence who wishes to include in such certificate his wife or her husband or dependent child under the age of 18 years may make application in writing to the Chief Immigration Officer.

(2) The Chief Immigration Officer shall forward such application to the Board and the Board shall consider the application and return the same to the Chief Immigration Officer with any observations they may wish to make thereon for the consideration of the Cabinet.

(3) Whenever any such application is approved by the Cabinet, the Chief Immigration Officer shall endorse the certificate by writing at the foot of the same the words "extended to include full names of husband or wife and dependent child/children".

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Cancellation of certificate

12. (1) Where a certificate of residence has been revoked by the Cabinet under section 19 of the Act, the Chief Immigration Officer shall require the holder, if then in the Territory, to deliver up the certificate for cancellation and upon receipt of the certificate shall cancel the same by writing across the face thereof the word "cancelled".

(2) Where the endorsement of any certificate of residence has been revoked by the Cabinet under section 19 of the Act, the Chief Immigration Officer shall require that the certificate be forwarded to him or her by the holder and shall strike out the endorsement by writing across the same the words "endorsement cancelled" and shall thereupon return the certificate to the holder.

Special permits

13. (1) Subject to paragraph 3 of this Regulation, a special permit shall be in Form VII in Schedule 1, and shall be valid, for such period expressed in the permit not exceeding 28 days, as the Chief Immigration Officer may decide.

(2) Every special permit shall be granted subject to the condition that the same may be cancelled at any time by the Cabinet without assigning any reason.

(3) A special permit to a person suffering from a communicable disease shall be in Form 8 in Schedule 1.

Embarkation and Disembarkation Card

14. (1) Every person shall immediately on arrival in the Virgin Islands complete an Embarkation and Disembarkation Card, deliver the same at the time of arrival to an immigration officer and retain the perforated portion thereof which is stamped and returned to him or her until immediately before his or her departure from the Virgin Islands when he or she shall deliver it to a person authorized by the Chief Immigration Officer to accept the same, except—

(a) a person deemed to belong to the Virgin Islands and holders of Certificates of Residence who ordinarily reside in the Virgin Islands making a temporary visit abroad and who will be returning within 6 months of departure;

(b) a person deemed to belong to the Virgin Islands and holders of Certificates of Residence who ordinarily reside abroad making a temporary visit to the Virgin Islands and who will be departing within 6 months of arrival; and

(c) any other person ordinarily resident in the Virgin Islands making a temporary visit to either Puerto Rico or the United States Virgin Islands and who will be returning within 6 months of departure.

(2) Every person ordinarily resident in the Virgin Islands departing to take up employment or residence elsewhere or for a period in excess of 6 months shall complete an Exit Card in the Form 9 in Schedule 1, and deliver it at the time of departure to a person authorized by the Chief Immigration Officer to accept the same.

(3) Notwithstanding the provisions of paragraphs (1)*(a)*, *(b)* and *(c)*, where there is any doubt as to the resident status of any person departing the Virgin Islands, an immigration officer may require the person so departing to complete either a Disembarkation Card in such form as the Chief Immigration Officer may approve or an Exit Card in the Form 9 in Schedule 1.

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List of persons arriving in the Territory

15. (1) It shall be the duty of every person in charge of a ship arriving from any place outside the Territory to provide the nearest immigration officer with a list in duplicate of the names of every person disembarking and remaining in the Territory.

(2) Where any ship or aircraft arrives or lands in the Territory from a place outside the Territory carrying any person whose destination is outside the Territory but who fails to continue his or her journey in such ship or aircraft in circumstances which raise a reasonable presumption that the person has remained in the Territory, the person in charge, or the agent of such ship or aircraft shall as soon as practicable notify the nearest immigration officer of the failure of such person to continue his or her journey.

List of persons leaving the Territory

16. When any ship or aircraft leaves or takes off from the Territory the person in charge or the agent thereof shall report its departure and provide the nearest immigration officer with a list in duplicate of the names of every person embarking thereon and leaving the Territory.

Deposit

17. (1) The Chief Immigration Officer may on the issue of any permit require a sum not exceeding $2,500 to be deposited with him or her in respect of each such permit.

(2) Every such deposit may if necessary be used to defray any expenses incurred or likely to be incurred by the Government of the Territory in connection with the detention or maintenance, medical treatment or removal from the Territory of the holder of the permit or his wife or her husband and other dependants.

(3) Every such deposit shall, if not used under the provisions of paragraph (2) of this Regulation, be refunded if the Chief Immigration Officer is satisfied that he, or she, his wife, her husband, and any other dependants have left the Territory permanently, or that he or she has been granted a certificate of residence or a certificate that he or she belongs to the Virgin Islands or if the holder of the permit or his wife or her husband and other dependants are all dead or if the detention of the deposit is for any other reason no longer required.

Entry into bond in lieu of deposit

18. (1) The Chief Immigration Officer may in *lieu* of requiring a deposit under Regulation 17 permit the applicant for an entry permit or some other person on his or her behalf to enter into a bond either in Form 10 or Form 11 in Schedule 1 with or without sureties in a sum not exceeding $2,500 in respect of each such permit.

(2) The Chief Immigration Officer may accept the composite bond in respect of any number of persons furnished by one other person in their behalf.

(3) Every security shall be and remain enforceable until such time as the Chief Immigration Officer is satisfied that any of the conditions set out in paragraph (3) of Regulation 17 have been satisfied in relation to the holder thereof; or that the holder thereof has obtained another permit, or another person has entered into a fresh bond in the prescribed form in relation thereto.

(4) In the case of a person who is to be employed and whose prospective employer has entered into a bond, the Governor may order that the sum for which the bond was given shall be paid by the employee in accordance with such arrangements as

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may be authorized by the Governor and when that is done the relevant bond shall be cancelled.

Issue of passports

19. Passports shall be issued to British Overseas Territories citizens.

Application form for passports

20. Every application for a passport shall be in such form as the Governor may approve from time to time.

Evidence of British Nationality

21. All applicants for new passports claiming under the British Nationality Act, 1981 will be required to produce such additional evidence as may be required to establish the citizenship.

Duration of passport

22. Passports shall be valid for 10 years unless otherwise stated:

Provided that in the case of passports issued to minors under 16 years of age, the period of validity shall be 5 years.

Chief Immigration Chief Immigration Officer to keep record of undesirables

23. The Chief Immigration Officer shall keep a detailed record of all undesirable persons who have been asked to leave or refused entry into the Virgin Islands.

Photographs and fingerprints may be taken

24. The Chief Immigration Officer may, for the purposes of identification, take or cause to be taken, the measurements, photograph and finger impressions or fingerprints of any person who is believed to be an undesirable person for the purposes of the Act.

Authorized ports of entry

25. (1) The ports and airports listed in Schedule 2 shall be authorized ports of entry at which persons travelling from outside the Territory may enter the Territory.

(2) Any person travelling from outside the Territory who enters the Territory at any place other than an authorized port of entry commits an offence and is liable on summary conviction before a Magistrate to a fine of $500 or to imprisonment for 6 months or to both such fine and imprisonment.

Fees

26. (1) The amount to be paid as immigration deposit and the fees for the grant of any certificate, or for any service rendered, or for any permit issued under these Regulations, is set out in Part I of Schedule 3.

(2) The fee for the issue of passports, certificates, entry visas for the purpose of visiting the Territory etc., are set out in Part II of Schedule 3.

(3) Where the services of an immigration officer are required under the Act by any vessel on a Saturday, Sunday or Public Holiday or any other day between the hours of half past four in the afternoon and half past eight in the morning, the fees set out in

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Part III of Schedule 3 must be paid to the Department of Immigration by the master, captain, owner or agent of that vessel.

(4) The fees prescribed under paragraph (3) may be recovered summarily before the Magistrate by the Chief Immigration Officer.

Additional Forms

27. (1) The form of grant of leave to land is set out in Form 12*(a)* or Form 12*(b)* of Schedule 1.

(2) The form relating to an extension to the grant of leave to land is set out in Form 13 of Schedule 1.

Revocation

28. The Immigration Regulations 1969 and the Immigration and Passport Regulations 1981 are revoked.

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SCHEDULE 1

FORM 1

(Regulation 3)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS
IMMIGRATION AND PASSPORT ACT

APPLICATION FOR ENTRY PERMIT

NOTE:

A. Applicant wishing to engage in gainful occupation is requested to complete the whole form and to submit with this application the following:—

(a) Two (2) passport size photographs with signature on reverse of prints of applicant and dependents under 18 years;

(b) Police certificate;

(c) Medical certificate dated not earlier than 30 days before this application;

(d) Written references from previous employers;

(e) Copies of any certificate of examinations referred to in this application;

(f) Letter from prospective employer with copies of newspaper advertisement with replies thereto and results of interviews if any.

B. Applicant NOT wishing to engage in gainful occupation is requested to complete all questions except question 21 and to submit with this application the following:—

(a) Two (2) passport size photographs with signature on reverse of prints of applicant and dependents under 18 years;

(b) Police certificate;

(c) Medical certificate dated not earlier than 30 days before this application;

(d) Two (2) testimonials of good character.

1. Full Name ……..……
2. Place of birth ……..……...……
3. Date of birth ……..……...…….
4. Present nationality ……..……..…….
5. Previous nationality ……..…….
6. Particulars of any change of name ……..……..

……..……....

7. Places of residency during the past 5 years ……...……...

……...

……...

……...

……...

8. Single/Married/Divorced ……...
9. Full name of wife/husband …….....

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10. Particulars of children as follows:—

Names	Date of Birth	Sex	Place of birth

11. Profession or occupation ……...……
12. Means of support while in the Virgin Islands ……...…
……...
13. Financial reference ……...…….
14. Whether accompanied by wife/husband ……...……
15. Whether accompanied by children ……
16. Particulars of passport (number, place and date of issue) ……
……...
17. Date of arrival in the Virgin Islands ……....
18. Local address ……...….
19. Particulars of employment during the past 5 years:—

Employer	Employer's address	Position held	Duration of employment

20. Purpose for entering the Territory ……....
21. Particulars of income assured while employed in the Territory (state salary, commissions, etc. or other benefits) ……..
……...
22. Schools attended:—

Name of School	Address	Dates
i	From	To
ii	From	To
iii	From	To
iv	From	To

23. Public examinations taken and results while in school:—

Examinations	……..	Date	Result
	……..	Date	Result
	……..	Date	Result

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24. University or higher education centre attended:—

Name	Address	Dates
	From	To
	From	To

25. Public examinations and results while at university or higher education centre:—

Examinations	……..	Date	Result
	……..	Date	Result
	……..	Date	Result

26. Qualifications held (e.g. degree, certificate, etc.) ……..…...
……...

27. Experience, occupation or employment since leaving school or college (give dates)
……
……...

I, …… the above named applicant, declare that the foregoing particulars are true and correct.

Date Signature

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FORM 2*(a)*

(Regulation 4)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS
IMMIGRATION AND PASSPORT ACT

ENTRY PERMIT

…… is hereby authorized to enter and remain in the Virgin Islands subject to the provisions of the Immigration and Passport Act for the purpose of ……...

* This Entry Permit is subject to the condition that the holder shall not engage or seek to engage in any gainful employment, business, profession or occupation paid or unpaid without the consent of the Minister responsible for Labour. Contravention of this condition will render the holder liable to criminal proceedings and may entail cancellation of this Permit. Special condition (if any) …….....

Permit is valid for a period commencing on the date hereof and ending on the ……20……...

PHOTOGRAPH

Date ……..

Chief Immigration Officer

* Strike out as is necessary

_____

FORM 2*(b)*

(Regulation 4)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS
IMMIGRATION AND PASSPORT ACT

ENTRY PERMIT

The condition attached to the grant of leave to land is hereby varied so as to require that the holder:—

(i) Does not remain in the Virgin Islands longer than
……..

(ii) To allow him or her to
……..
……...
……...

Date ……..

Chief Immigration Officer

_____

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FORM 2*(c)*

(Regulation 4)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS
IMMIGRATION AND PASSPORT ACT

ENTRY PERMIT

Permitted to land on condition that the holder does not enter or change employment paid or unpaid or engage in any business or profession without the consent of the Minister responsible for Labour; does not remain longer than ……..

Date ……..

Chief Immigration Officer

———————

FORM 3

(Regulation 8)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS
IMMIGRATION AND PASSPORT ACT

APPLICATION FOR A CERTIFICATE THAT A PERSON BELONGS TO THE VIRGIN ISLANDS

1. *(a)* Date of first arrival in the Virgin Islands …….....
   (b) Have you lived continuously from date of first arrival to date of application in the Virgin Islands, if not give details ……..…
2. Name in full (in block letters) ……...
   ……...
3. Country of which applicant is now a citizen …….
   ……..…
4. Nationality at birth ……
5. Religion ……
6. Place and date of birth ……...
   ……
7. If naturalized, state where and when …….
8. *(a)* Citizenship of father ……...
   (b) Date of birth of father …..…..…….…...
   (c) Place of birth of father …..…….....
9. *(a)* Citizenship of mother ……..……...
   (b) Date of birth of mother ……..…….
   (c) Place of birth of mother ……..……....

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10. *(a)* Name of husband and wife……..……

11. *(a)* Citizenship and place of birth of husband and wife……..

(b) Date of birth of husband and wife……..…….……

12. Particulars of children as follows:—

Names	Age	Sex	Citizenship	Country of birth

13. Passport Number, date and place of issue …….

……

14. Date passport expires ……...

15. Details of periods of residence in the Virgin Islands ……..……..

……

16. Present address ……

17. Character references (names and addresses of at least two) ……...

……

……

18. Financial reference ……..

19. Present occupation ……..

20. Normal occupation (if not as above) ……

21. Is it desired to enter into business or take up employment ……

……

22. If the answer to the above is in the affirmative, give full particulars ……..

……

23. Does the applicant own his or her own home in the Virgin Islands (Note: It is immaterial whether or not subject to mortgage) ….……

……..

24. Does the applicant own a home elsewhere, if so, give particulars …….

……..

25. Has the applicant any other investment in the Virgin Islands. Particulars of those will assist the Board ……..……...

……..

……..

26. Has the applicant ever been convicted by any court. If so, details should be provided …..

……...…

……...

……...…

27. Is the applicant now or has he or she ever been a member of any civic or charitable organization in the Virgin Islands. If so, give particulars

……..……..

……...……...

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……..……

28. Any other information which the applicant considers may be of assistance to the Board may be given ……..

I, …….. the above named applicant hereby declare that it is my intention to make my permanent home within the Virgin Islands and that I have abandoned any intention of resuming my former domicile and that the foregoing particulars are correct and true.

Date day of 20

DECLARED before me this

day of 20 Signature of Applicant.

Notary Public/Justice of the Peace

FOR OFFICIAL USE ONLY.

Passed

From Chief Immigration Officer to Board on …….

by ……

From Board to Minister on …….

by ……

From Minister to Cabinet on …….....

by ……

Permit or Refusal issued on…….

by ……

———————

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FORM 4

(Regulation 8)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS
IMMIGRATION AND PASSPORT ACT

CERTIFICATE THAT A PERSON BELONGS TO THE VIRGIN ISLANDS

WHEREAS of
has satisfied the Board of the Immigration that he or she is a person of good character over the age of 21 years and has been ordinarily resident in the Virgin Islands for a period of years prior to his or her application and has declared his or her intention of making his or her permanent home in the Virgin Islands;

NOW THEREFORE, the Cabinet hereby grants to the said
a certificate that he or she belongs to the Virgin Islands for the purposes of the Immigration and Passport Act.

Signed for and on behalf of the Cabinet.

Chief Immigration Officer

Date

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FORM 5

(Regulation 10)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS
IMMIGRATION AND PASSPORT ACT

APPLICATION FOR A CERTIFICATE OF RESIDENCE

1. Name in full (in block letters) ……..……
2. Place of birth …….
3. Date of birth ……..
4. Nationality ……..…....
5. Race …….....
6. Religion ……..…….....
7. Date of first arrival in the Virgin Islands ……..…….....
8. Date of arrival in relation to Permanent Residence ……..……...
9. If naturalized, state when and where ……..…….....
.....
10. Place and date of birth of father and mother …….....
……...
11. Name of wife/husband .....
12. Place and date of birth of wife/husband .....
13. Particulars of children as follows:—

Names	Date of Birth	Sex	Place of birth

14. Passport Number, date and place of issue …….
……...
15. Date passport expires ……....
16. Present domicile .....
17. Other places of residence during the past 5 years .....
……...
18. Present address .....
19. Please state educational qualifications .....
……...
20. Character references (name and address of at least two) ……..
……...
……...

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21. Financial references (bank statement, pass book etc.) ……..

……...

……...

22. Present occupation ……....

23. Normal occupation ……....

24. Normal occupation (if not as above) ……....

……...

25. Does the applicant own his or her home in the Virgin Islands? …….……..

(it is immaterial whether or not subject to mortgage) ……...……

…….……..……...

I am prepared to enter into a bond if so required by the Board of Immigration in such amount as the Board may require that if granted a Certificate of Residence I will not engage in any gainful occupation within the Virgin Islands without first obtaining the written permission of the Board.

I declare that it is my intention to reside permanently within the Virgin Islands and that the foregoing particulars are correct.

Date Signature of Applicant

Photograph

FOR OFFICIAL USE ONLY.

Passed

From Chief Immigration Officer to Board on ……..

by …….

From Board to Minister on ……...

by …….

From Minister to Cabinet on ……...

by …….

Permit or Refusal issued on ……..

by …….

_____

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FORM 6

(Regulation 10)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

CERTIFICATE OF RESIDENCE

This certificate of residence is granted to of in accordance with section 18(1) of the Immigration Act.

For and on behalf of the Cabinet.

Chief Immigration Officer

Date

Endorsements relating to spouse and dependent children of holder

Chief Immigration Officer

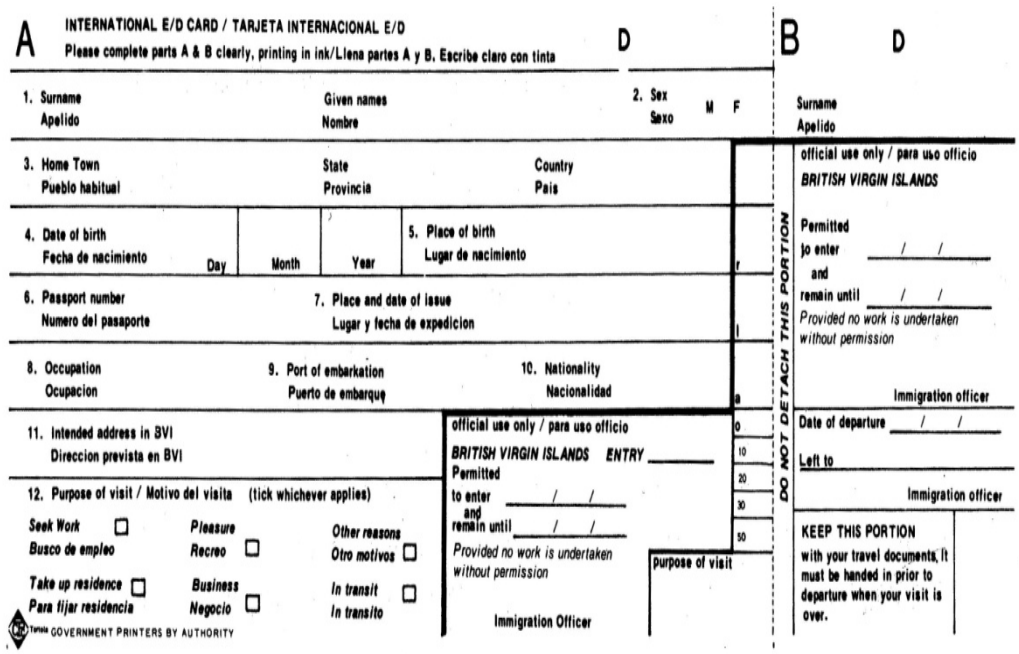
FORM 7

(Regulation 13)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

INTERNATIONAL E/D CARD



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FORM 8

(Regulation 13(3))

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

PERMIT TO PERSON SUFFERING FROM A COMMUNICABLE DISEASE TO ENTER THE VIRGIN ISLANDS

Permission is hereby granted to who is suffering from a communicable disease to enter the Virgin Islands subject to the conditions specified hereunder or endorsed hereon.*

Immigration Officer.

Dated 20

CONDITIONS.

(a) That the place of residence and every change of residence of the holder of this permit and his or her manner of transport shall be subject to the approval of the immigration officer.

(b) That the holder of this permit shall not at any time use or occupy any bedroom or other sleeping accommodation used by any other person.

(c) That the holder of this permit shall observe and carry out such regulations as to the conditions of residence, disinfection, and otherwise generally for preventing spread of infection, as are laid down in any law for the time being in force.

(d) That immediately on arrival at any place the holder of this permit shall personally report himself or herself to the Chief Medical Officer and shall notify his or her place of residence and any subsequent change of residence.

(e) That the holder of this permit shall present himself or herself at such time and at such place as may be prescribed for medical examination by a Government Medical Officer.

* *The immigration officer shall insert any other condition or strick out on this permit such (if any) of the specified conditions contained herein as may not be necessary.*

Sealed with our seals and dated the day of in the year of Our Lord Two Thousand and

AND WHEREAS we the said and desire the said to be granted an entry permit and we undertake to repay to the Accountant General any expense or charge which for the period of employment and 60 days thereafter from the date hereof may be incurred in respect of the repatriation maintenance, medical treatment or support of the said or his wife or her husband any other dependant in the Territory.

NOW THE CONDITION of the above written bond or obligation is such that if the said and unto the said and unto the said Accountant General on behalf of Her Majesty the Queen any charges which within the period of employment and 60 days thereafter may be incurred in respect of repatriation maintenance, medical treatment or support of the said or his wife, her husband or other dependants then the above written obligation to be void but otherwise to remain in full force and virtue.

Signed, Sealed and Delivered
by the within named

(L.S.)

and

(L.S.)

in the presence of:—

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FORM 9

(Regulation 14)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

EXIT CARD

To be completed by all persons, including belongers, who have been working and/or living in the British Virgin Islands on final departure or on departure for a period in excess of 6 months during which residence will be established in another country.

1. Mr. Mrs Miss Ms.
   NAME IN FULL (PLEASE PRINT)
   ……
   Sex : Male /Female
   ……
2. Date of birth
   ……
   DAY MONTH YEAR
3. Place of birth
   ……
4. Nationality
   ……
5. Passport: *(a)* Number *(b)* Place & date of issue
   ……
6. Last address in the Virgin Islands
   ……
   ……
   ……
7. Name & Address of last employer in the Virgin Islands
   ……
   ……
   ……
   If self-employed, write: "self-employed". If not employed within last 6 months, write: "not applicable".
   ……
8. Last occupation in the Virgin Islands
   ……
9. Work Permit Number, (if applicable)
   ……
   Signature of Passenger
   ……

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FORM 10

(Regulation 18)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

IMMIGRATION BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE

of and
of are held and firmly bound unto Her Majesty the Queen in the sum of good and, lawful money of the Virgin Islands to be paid to the Accountant General for the time being on behalf of Her Majesty the Queen, for which payment to be well and truly made we bind ourselves and each of us our heirs executors and administrators and every of them jointly and severally firmly by these presents.

Sealed with our seals and dated the day of in the year of Our Lord Two Thousand and

WHEREAS various persons named in the Schedule hereto, to be employed during the period of by the management of the Company have arrived in this Territory and entry permit has been applied for in respect of such persons under the provisions of the Immigration Act and the Immigration Regulations.

AND WHEREAS we the said and desire the said person (s) named in the said Schedule to be granted such permit(s) and we undertake to repay to the Financial Secretary any expenses or charges which for the period of employment and 60 days thereafter from the date hereof may be incurred in respect of the repatriation maintenance, medical treatment or support of all or any one of the persons named in the Schedule aforesaid and admitted into the Territory for the purpose of being employed by management of the Company or any of the wives or other dependants of the same.

NOW THE CONDITION of the above written bond or obligation is such that if the said and do pay unto the said Accountant General on behalf of Her Majesty the Queen any charges which within the period of employment and 60 days thereafter may be incurred in respect of the repatriation, maintenance, medical treatment and support of all or any one of the persons named in the Schedule and admitted into the Territory for the purpose of being employed by the management of the

Company and the wives or other dependants of any of them the above-written obligation to be void but otherwise to remain in full force, virtue and effect until the expiration of the period named.

Signed, Sealed and Delivered
by the within named
(L.S.) and

(L.S.) in the presence of
(L.S.) in the presence of
(L.S.) in the presence of
(L.S.)

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SCHEDULE

Name in Full of Immigrant	Nationality of Immigrant	Permanent Address of Abode of Immigrant

Signatures of Parties to Bond.

FORM 11

(Regulation 18)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

IMMIGRATION BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE of and of are held and firmly bound unto Her Majesty the Queen in the sum of of good and lawful money of Virgin Islands to be paid to the Accountant General for the time being on behalf of Her Majesty the Queen for which payment to be well and truly made, we bind ourselves and each of us and our heirs, executors and administrators and every of them jointly and severally firmly by these presents.

FORM 12*(a)*

(Regulation 27)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

VISITOR LANDING PERMIT

Permitted to land on condition that the holder does not remain in the British Virgin Islands longer than ……..and does not enter any employment, business, profession or occupation paid or unpaid ……..

Date ……..

Chief Immigration Officer

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FORM 12*(b)*
(Regulation 27)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

VISITOR LANDING PERMIT

Permitted to land on condition that the holder:—

(i) joins, depart M/V ……

(ii) is not paid off or discharged in the Territory.

(iii) does not remain longer than ……..

Date

Chief Immigration Officer

———

FORM 13
(Regulation 27)

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

EXTENSION TO LANDING PERMIT

The condition attached to the grant of leave is hereby varied so as to require that the holder:—

(i) Does not remain in the British Virgin Islands later than …….

……...

(ii) Does not engage in any employment, business, profession or occupation.

Date …….

Chief Immigration Officer

———

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SCHEDULE 2

AUTHORISED PORTS OF ENTRY

TORTOLA	
Road harbour	Boats
West End	Boats
Sopers Hole	Seaplanes
West End	
BEEF ISLAND	Landplanes
VIRGIN GORDA	
Taddy Bay	Landplanes
Spanish Town	Boats
ANEGADA	
Captain Auguste George Airport	Landplanes
JOST VAN DYKE	
Great Harbour	Boats.

SCHEDULE 3

(Regulation 26)

PART 1

GOVERNMENT OF THE BRITISH VIRGIN ISLANDS

IMMIGRATION AND PASSPORT ACT

FEES ON GRANT OF CERTIFICATES

		$
1.	On the grant of a Certificate that a person belongs to the Virgin Islands …….....	$500
2.	On the grant of a Certificate of Residence ……..	$300
3.	For the issue of a Duplicate Certificate …….....	$10
4.	For the issue of an extension to grant leave to land ……	$10
5.	For the issue of an Entry Permit ……..	$25
6.	For the issue of an extension to an Entry Permit …….	$25

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7. Immigration Deposit or Bond—

(a) for immigrants from the Caribbean, including Cuba, Jamaica, Cayman Islands, Bahamas, Haiti, Dominican Republic, Puerto Rico, U.S.V.I., Barbados and Trinidad and Tobago ..... $700 or 1½ times the cost of the return tickets of the immigrant and his dependents whichever is the greater;

(b) for immigrants from Canada and U.S.A., other than Puerto Rico and U.S.V.I. ..... $1,000 or 1½ times the cost of the return tickets of the immigrant and his dependents whichever is greater;

(c) for immigrants from Central and South America, including Aruba, Bonaire and Curacao ..... $1,500 or 1½ times the cost of the return tickets of the immigrant and his dependents whichever is greater;

(d) for immigrants from Europe ..... $2,000 or 1½ times the cost of the return tickets of the immigrant and his dependents whichever is greater;

(e) for immigrants from Africa, Middle East, Asia, Australia and the Pacific ..... $2,500 or 1½ times the cost of the return tickets of the immigrant and his dependents whichever is greater

8. For the making of overseas telephone calls for the waiver of visa etc., $10 plus the cost of the call or calls.

PART II

(Regulation 26(2))

FEES FOR PASSPORTS AND VISAS

1.	Issuing British Overseas Territories Citizen (BOTC) Passport for—	
	(a) Person who is 65 years and over …….	Free
	(b) Adult ……	$100
	Application Fee ……	$25
	(c) Child under 16 years ……..….	$80
	Application Fee…….....	$25
2.	Replacement of passport…….	$75
	Application Fee……..	$25
3.	For express service…….....	$40
	Application Fee …….	$25

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4.	Issuing emergency passport (single sheet)	$75
	Application Fee …….	$25
5.	Making and/or forwarding a request or recommendation to any authority, foreign state, Commonwealth country, territory etc. for issue or renewal of—	
	(a) a passport or other travel document of identity or for the grant of a visa or entry permit	$50
	Application Fee…….	$25
	(b) any other document.....	$25
	Application Fee……	$25
6.	Issuing an entry visa.....	$150
	Application Fee ……..	$25
7.	Issuing a certificate or identity card that a person belongs to the VI	$100
	Application Fee ……..…...	$25
8.	Application for naturalisation (Adult)—	
	(a) Residence …….	$600
	Application ……...	$100
	(b) Spouse ……..	$400
	Application Fee …….....	$100
	(c) Board of immigration…….....	$300
	Application Fee …….....	$100
9.	Application for registration—	
	(a) Child ……	$200
	Application Fee ……...	$75
	(b) Additional child under 18 years …….....	$150
	Application Fee ……...	$75
10.	Supply of a certified and other copy of a notice, certificate or order …….....	$100
	Application Fee ……..	$25

PART III

(Regulation 26(3)

FEES PAYABLE FOR SERVICES RENDERED BY DEPARTMENT OF IMMIGRATION

For the services rendered by the Department of Immigration under regulation 26(3) between the hours of 4.30 p.m. and 8.30 a.m. or at any time on Sundays or public holidays for any carrier or vessel..... $20 per hour or part thereof for each immigration officer.

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SCHEDULE 4

(Regulation 2(2))

A LIST OF UNDESIRABLE PERSONS

The following persons, not belonging to the Virgin Islands are undesirable—

(a) any person who is likely if he or she entered the Virgin Islands to become a public charge by reason of infirmity of body or mind or who is not in possession of sufficient means to support himself or herself and such of his or her dependants as he or she shall bring with him or her to the Virgin Islands;

(b) any person certified by a medical officer to be suffering from a contagious or infectious disease which makes his or her entry into the Virgin Islands dangerous to the community;

(c) any person who, not having received a free pardon, has been in any country convicted of an offence for which a sentence of imprisonment has been passed and who for this reason appears to be an undesirable immigrant;

(d) any prostitute or any person who may be living on or receiving or may have lived on or received the proceeds of prostitution;

(e) any alien or class of aliens prohibited from entering the Virgin Islands under the provisions of section 49 of the Act;

(f) the dependants of a prohibited immigrant.

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